

Emma L. Snyder Charitable Foundation Guidelines and Deadlines

Guidelines:

The Emma Snyder Charitable Foundation was established for the purpose of dissemination of information concerning Kentucky and Indiana parks, lands, waters and the recreational activities available thereon, and for the secondary purpose of dissemination of information concerning all parks, lands and waters owned by Federal, State and municipal entities, including recreational opportunities thereon. A further purpose of the trust was to provide and assist distribution of information concerning charities located within greater Louisville Metropolitan area which aid or assist persons with special needs.

Deadlines:

The grants will be reviewed when and as received. The amount of funding provided by the foundation will vary each year according to prior commitments of the foundation, investments, and various other factors.

Pictures, CDs, maps, etc. may be included in the grant application if such information would be helpful in the review of the project or organization. Each organization may be contacted for a review of the grant application and any additional information needed.

Any and all questions should be directed to Allen P. Dodd, III at apdodd@doddattorneys.net.

**EMMA L. SNYDER CHARITABLE FOUNDATION
CONTRIBUTION REQUEST FORM**

Year for which funding is requested: _____

General Information

Name of Organization: _____

Address: _____

Website (if any): _____

Organization Phone Number: (____) _____

Contact Person: _____ Phone: _____ Email: _____

Executive Director: _____ Phone: _____ Email: _____

Name of Individual(s) who prepared this grant: _____

Are these individual(s) employed by your organization or privately contracted? _____

Amount Requested: \$_____ Total project budget: \$_____

For the period beginning _____ and ending _____

Name of project: _____

Brief project description: _____

Organizational Information

1. Description of organization:

2. Purpose and goals of the organization:

3. Do you receive funds from an umbrella organization such as Metro United Way, Fund for the Arts, or other national organization?
[] Yes [] No

- a. If so, what organization?
- b. How long have you received support from this organization?
- c. Please indicate the amount and percentage of your budget provided by the umbrella organization.

Amount: \$_____ % of budget:

4. If your organization directs funds to other organizations, please indicate those groups below and the amounts:

5. What other organizations serving residents of Kentucky or Indiana, do the same type of work that your organization is requesting funding to do? Please evaluate the effectiveness of your organization as compared to those other organizations.

Project Information

6. Specific program or project for which funding is requested:

7. Please quantify, as much as possible, the impact of the potential funding you are requesting.

What results are you obtaining now without the requested funds? How will the results change if you receive funding?

8. What are the goals of your project (long term and short term)?

9. How will you evaluate the success of your project?

10. How will you report the results of your evaluations to the Emma L. Snyder Charitable Foundation?

11. How will you publicly recognize a grant from the Emma L. Snyder Charitable Foundation?

12. Have you received a grant from the Emma L. Snyder Charitable Foundation in previous years?

_____ Yes _____ No

If yes, please list year, amount given and project the grant funded:

To Be Attached:

1. Proof of 501(c)(3) status
2. Descriptive literature of the organization, its programs, and the specific project or program for which funds are requested.
3. Current year's budget
4. Financial statements (audited, if available) for 3 preceding years.
5. Returns filed with I.R.S. for 3 preceding years
6. List of all financial contributors in excess of \$1,000 for the preceding fiscal year
7. Current list of directors and officers with mailing addresses and phone numbers (specify the title or position of each person listed and the amount of compensation received from your organization during the previous fiscal year)
8. Background information on your organization (e.g. who were the original organizers, how much has the organization grown, why was the organization founded)
9. If your organization has received funding from the Emma L. Snyder Charitable Trust in previous years, please attach documentation showing the amount received, date received, how those grants were spent, the results of the project(s) funded, your organization's evaluation of the success of the project, and an affidavit from an officer or director certifying the nature and appropriateness of the expenditures.

Please return completed application and requested documentation to:

Allen P. Dodd, III
Emma L. Snyder Charitable Foundation
12004 LaGrange Road
Louisville, Kentucky 40223

If you have any questions please call Allen P. Dodd, III at (502) 584-1108 or by fax (502) 384-0722. Additional applications may be found on the Web at <http://www.doddattorneys.net>